RUPRECHT·KARLS·
UNIVERSITÄT
HEIDELBERG

**ECTS – European Community
Course Credit Transfer System**

GD Bildung und Kultur

Transcript of Records

Name of home university: ....

Faculty/Department of ....

ECTS / Departmental Coordinator: ....

Tel.:...................................... Fax:................................... e-mail: ....

Name of student: ....

Date and place of birth: .... sex: ....

Name of host university: Ruprecht-Karls-Universität Heidelberg   D HEIDELB01..........

Faculty/Department of ....

ECTS / Departmental Coordinator: ....

Tel.: +49-(0)6221-.................... Fax: +49-(0)6221-.............. e-mail: ....

Study Period: ....

Course Code (1)	Title of the course	Course duration (2)	Local Grade (3)	ECTS Grade (4)	ECTS Credit points (5)
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	....	....	....	....	....
....	to be continued on a separate sheet			Total:	

(1) (2) (3) (4) (5) see explanation on back page

Diploma/degree awarded: ....

Date: Signature of registrar/dean/administration officer: Stamp of institution:

....

NB: **This document is not valid without the signature of the registrar/dean/administration and the official stamp of the institution.**(P.T.O.)

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(1) Course code:

Refer to the ECTS Information Package

(2) Duration of course:

Y	=	1 full academic year
1S	=	1 semester
1T	=	1 term/trimester

2S = 2 semesters
2T = 2 terms/trimesters

(3) Description of the grade system at the university:

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(4) ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition	
A	10	EXCELLENT	– outstanding performance with only minor errors
B	25	VERY GOOD	– above the average standard but with some errors
C	30	GOOD	– generally sound work with a number of notable errors
D	25	SATISFACTORY	– fair but with significant shortcomings
E	10	SUFFICIENT	– performance meets the minimum criteria
FX	–	FAIL	– some more work required before the credit can be awarded
F	–	FAIL	– considerable further work is required

(5) ECTS credits:

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits